

AGENDA

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Morgans Vale & Woodfalls Village Hall, The Ridge, Woodfalls,
Wiltshire, SP5 2HU
Date: Thursday 7 April 2011
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdon, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Britton - **(Chairman)**

Chris Devine

Julian Johnson

Ian McLennan

Leo Randall – **(Vice-Chairman)**

Alderbury and Whiteparish

Winterslow

Downton and Ebbles Valley

Laverstock, Ford and Old Sarum

Redlynch and Landford

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes (Pages 3 - 16)</p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 3 February 2011.</p> <p>5. Chairman's Announcements (Pages 17 - 30)</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> • Localism Event – 20th April 2011 • Code of Conduct – Proposed Changes • Library Service Review • Proposed Changes to Bus Services • Community Services Contract • Digital Inclusion <p>6. Current Consultations</p> <p>There are currently no new briefing papers on open consultations for this meeting, however for further information and to take part in a consultation that is still running, click on the link: http://consult.wiltshire.gov.uk/portal</p>	<p>7.00pm</p>
<p>7. Planning the Area Board Budget</p> <p>A session to decide how we prioritise our recourses for the financial year ahead.</p>	<p>7.15pm</p>
<p>8. Partner Updates (Pages 31 - 34)</p> <p>To receive verbal updates from partners present and to note the attached paper updates.</p> <ul style="list-style-type: none"> • Police - attached • Wiltshire Fire & Rescue - attached 	<p>8.00pm</p>

Verbal updates to include:

- Community Plan
- Wiltshire Fire Authority – Cllr Chris Devine
- Downton Parish Council – Downton Library

9. **Your Local Issues** (Pages 35 - 36) **8.15pm**

To note the attached report detailing the progress of Local Issues in the Community Area.

Officer: Tom Bray, Community Area Manager

10. **Performance Reward Grant Scheme** (Pages 37 - 42) **8.30pm**

The Board will consider endorsing one bid for funding from the Performance Reward Grant Scheme.

Crime Detection Through Ultra Violet Scanning.

11. **Community Area Grants** (Pages 43 - 52) **8.40pm**

The Board will consider applications for funding from the Community Area Grant Scheme.

Officer: Tom Bray, Community Area Manager

12. **Evaluation and Close** (Pages 53 - 54) **8.50pm**

A copy of the Forward Plan is attached for information.

Future Meeting Dates

Thursday, 23 June 2011

7.00pm

Coombe Bissett Village Hall

Thursday, 25 August 2011

7.00pm

Alderbury Village Hall

Thursday, 6 October 2011

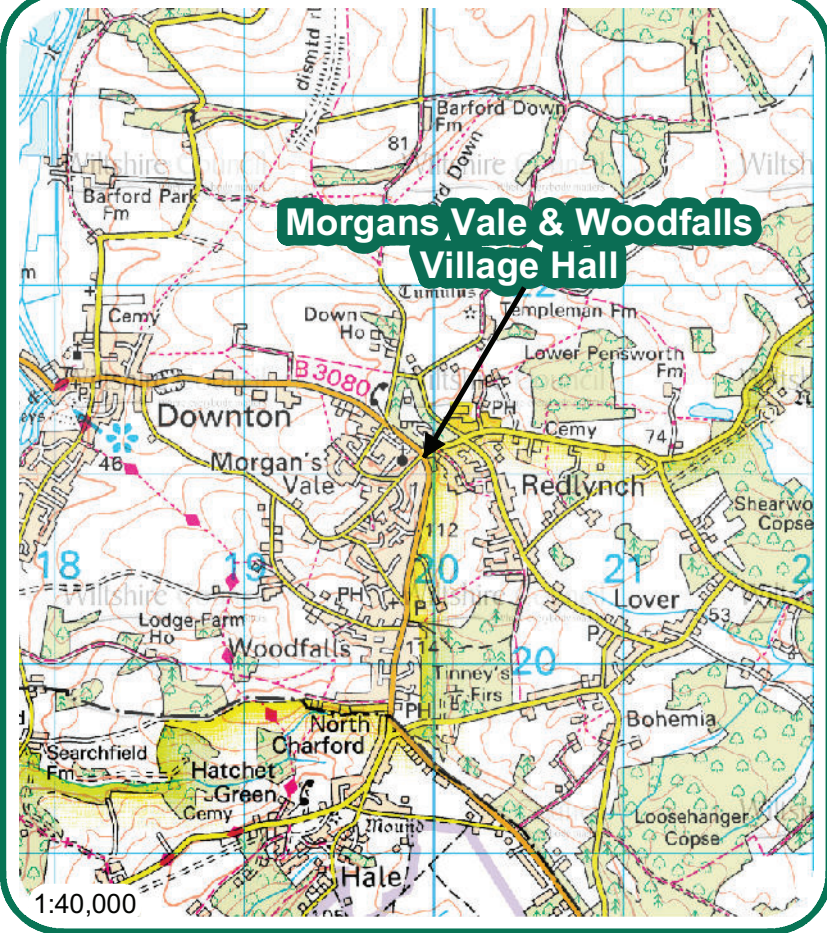
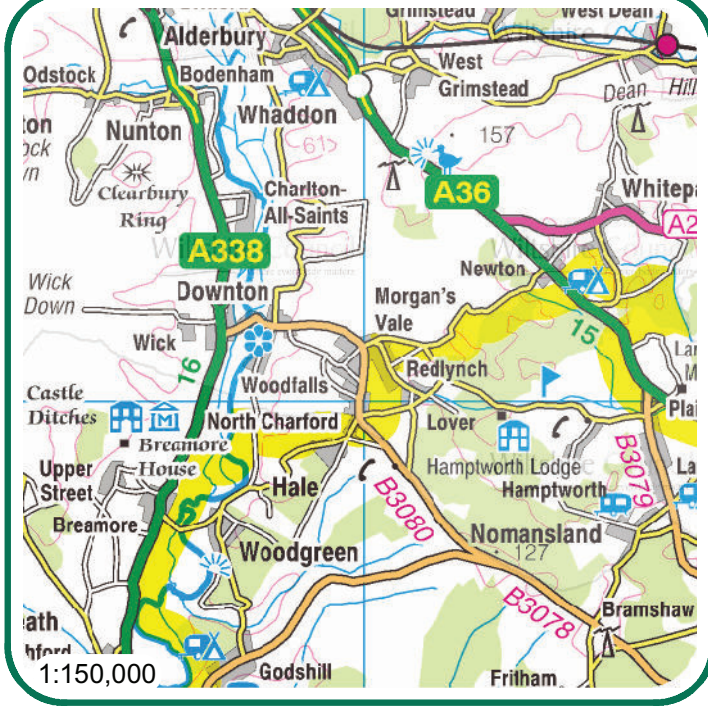
7.00pm

Pitton Village Hall

Thursday, 15 December 2011

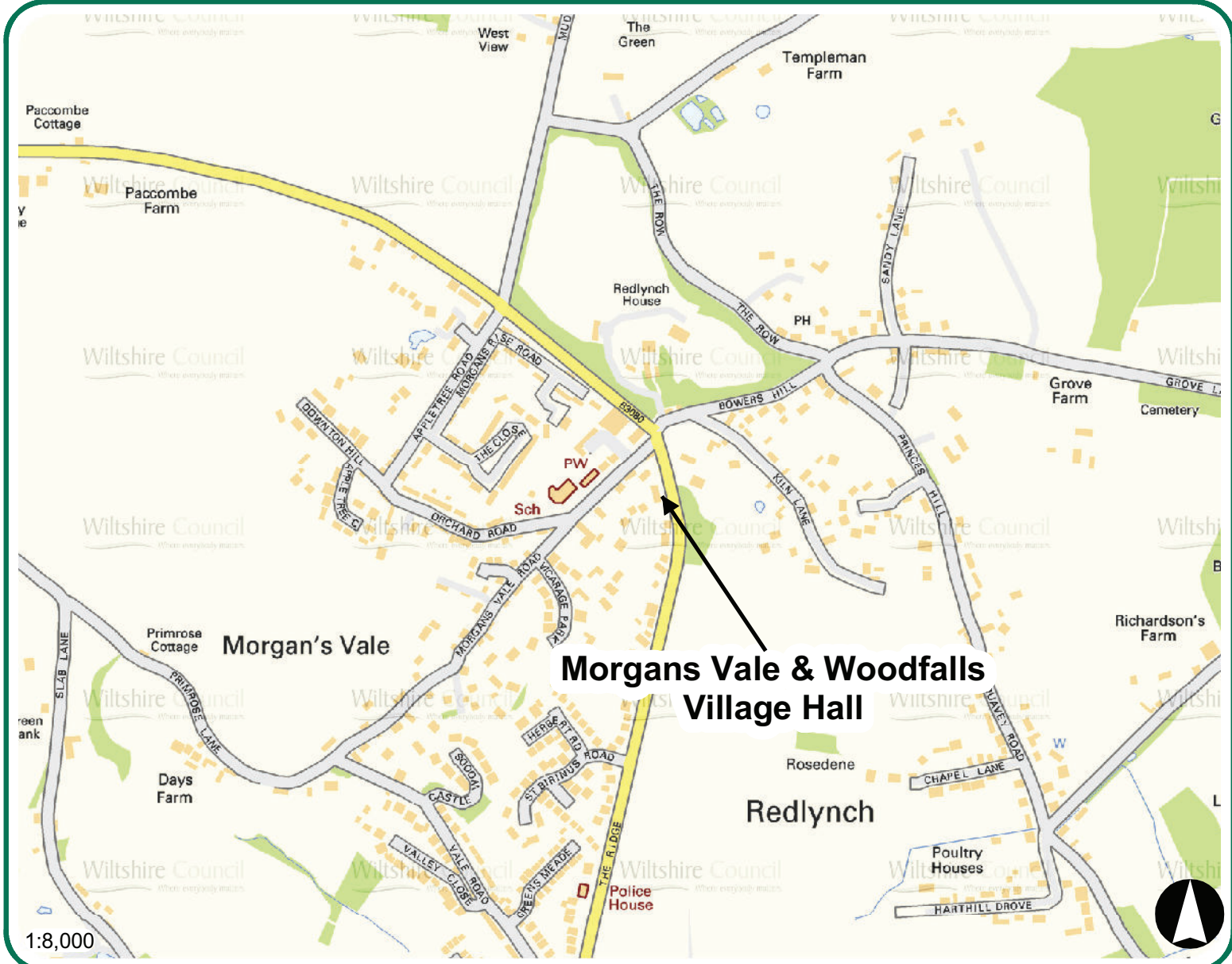
7.00pm

Trafalgar School, Downton



Morgans Vale & Woodfalls Village Hall
The Ridge
Woodfalls
Wiltshire
SP5 2HU

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ
Date: 3 February 2011
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine, Cllr Julian Johnson and Cllr John Thomson, Deputy Leader and Cabinet member for Adult Care, Communities and Libraries

Wiltshire Council Officers

Tom Bray, Community Area Manager (CAM)
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management
Nicholas Bate, Emergency Planning Officer
Graeme Hay, Head of Service - Local Highways and Streetscene (South)

Town and Parish Councillors

Clarendon Park Parish Council – K Rogers
Downton Parish Council – S Barnhurst-Davis, J Brown, B Cornish, C Hall, J Parsons and J Whitmarsh
Firsdown Parish Council – B Edgy and M Bishop
Landford Parish Council – J Martin and V McLennan
Laverstock and Ford Parish Council – P Sainsbury
West Dean Parish Council – H Urquhart
Whiteparish Parish Council – T King
Winterslow Parish Council – D Newton

Partners

Wiltshire Police – Inspector David McMullin

Members of Public in Attendance: 15

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board and introduced Councillor John Thomson (Deputy Leader and Cabinet member for Adult Care, Communities and Libraries), and, Tracy Carter (Service Director).</p>
2.	<p><u>Apologies</u></p> <p>There were no apologies for absence.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 16 December 2010 were agreed as a correct record and signed by the Chairman.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>Community Plan Steering Group</p> <p>The Chairman explained that there had been a disappointing response to the request for interested people to take part in the set up of the five tasking groups to work on the five sections of the Community Plan. As a result of this, work would be concentrated on expanding work within the existing Community Plan Working Party (CPWP).</p> <p>The Chairman thanked those people who had originally expressed an interest in taking part and welcomed any new interested people to the next meeting of the CPWP which had been scheduled for Thursday 17th February 2011, 7.00pm at Salisbury Methodist Church meeting room.</p> <p>The aim of the meeting would be to concentrate on the community section of the Community Plan. The transport section could be picked up in the work of the Community Area Transport Group (CATG).</p> <p>A question from the floor asked if the groups of people within the community who were currently working on Parish Plans, had been or would be contacted to ensure that the Parish Plans were congruent with the overall Community Plan.</p> <p><u>Answer:</u> Parish Councils were regularly receiving notice of the Community Plan Steering Group meetings and requests for interest in the set up of the five</p>

	<p>working groups, which it was hoped they would pass on within their own Parishes to interested parties.</p> <p>Youth Area Board There had been a series of discussions with Tony Nye - Youth Development Coordinator, and Emma Proctor – Extended Schools Network Coordinator to move things forward. The first meeting of the Young Peoples Area Board would be on Monday 14th February 2011, formal notification of this would be circulated in due course.</p> <p>Car Share Scheme The Chairman brought attention to the information sheet attached to the agenda and pointed out that the Council affiliated free website was: www.carsharewiltshire.com</p> <p>He pointed out that there was also a similarly named website which was not run or approved by Wiltshire Council and would charge for use.</p> <p>Councillor Devine noted that the agenda did not have a specific item for public questions, and asked if the Chairman would consider introducing this on future agendas.</p> <p>The Chairman agreed to give the matter some thought, however it was the aim of the Area Board to be inclusive, people were permitted to speak during the meeting simply by raising their hand during an item or by speaking to the Chairman before the start of the meeting.</p>
6.	<p><u>Current Consultations</u></p> <p>As there were no new consultations since the last meeting, the link to the consultation webpage had been provided on the agenda.</p> <p>Current consultations on the Council’s website can be viewed by clicking on the link: http://consult.wiltshire.gov.uk/portal</p>
7.	<p><u>Parish Councils and Emergency Planning - Community Resilience</u></p> <p>Nicholas Bate, Emergency Planning Officer gave a presentation on Community Resilience, with regard to planning for emergency situations in villages, which is a government initiative directed at Town and Parish Councils.</p> <p>The intention was for all parishes to have an up-to-date Community Resilience Plan to replace where necessary the Initial Response Plan that some parishes had written some years ago. These plans once written would be kept up to date by a person nominated by the Town/Parish Council.</p> <p>Bradford on Avon Community Area Board who were part of a pilot scheme had</p>

fully endorsed the initiative. Subsequently the Emergency Planning Team will be communicating with all Parish Councils to offer them the Government template and guidance notes to assist them.

In order to ensure that Wiltshire's communities are resilient it is vital that they were aware of the risks which affect them and the assets which they have within their communities, such as doctors or other people with some medical training, 4x4 vehicles etc. This would help the Town and Parish Councils to decide which threats they were comfortable with, without having to take any preventative action and those where a more proactive approach may be required.

This information would also be made available to each member of the community to ensure that they were able to take necessary measures such as preparing an 'Emergency Box', purchasing sandbags to protect their property or carrying out a business impact analysis for a Business Continuity Plan for example.

Community Resilience was not just about the Community Safety agenda, it was much wider than that. It was about how the community, the individual within that community and businesses could best prepare to meet the challenges they may face if confronted with a major incident. It was also about how the community could continue to operate for as long as possible and how it could adapt to its new circumstances once the incident had passed.

Questions and comments were then received from the floor:

- A recent incident in Firsdown where a bus turned over and burst into flames is an example of an emergency, but as the incident happened so quickly community intervention was not necessarily an option. The emergency services arrived on scene within 15 minutes. Answer: In some instances the only option is to call for emergency services, however in many other situations it is of benefit to have an emergency plan to turn to in conjunction with the emergency services, to enable your community to achieve the best possible result.
- How frequently should we create dummy runs to ensure the plan works. Answer: In the publication which is produced and circulated to Parishes, you can find details of Parish exercises which are arranged throughout the year.

Councillor John Thomson informed the Board that in his local area of Sherston the Parish had created a plan, as there were several high stone walls in the area which from time to time would collapse, with the creation of the plan they now had a list of farmers who would attend the site in tractors to clear fallen stone and rubble from roads. They also had a list of local people who were able to store salt for use within the community.

Councillor Thomson added that Parishes should consider the types of risks they could be exposed to and to plan for them.

	<p><u>Decision:</u> The Southern Wiltshire Area Board endorsed the need for parishes to consider the most significant risks their village was subject to and for them to plan for a local emergency.</p> <p>If anyone wishes to discuss this matter further they should contact Nicholas Bate, Emergency Planning Officer on 07747 804604 or email Nicholas.bate@wiltshire.gov.uk</p>
8.	<p><u>Face to Face - Customer Access to Council Services</u></p> <p>John Rogers, Head of Customer Access showed a short DVD detailing the new proposals to provide face to face contact with the public.</p> <p>The Council is redesigning the way services are delivered, with high emphasis on meeting the needs of the customer, by looking at ways in which people could get the service delivery they needed.</p> <p>Questions and comments were taken from the floor:</p> <ul style="list-style-type: none"> • The proposed new opening times looked very similar to what was available at present. <u>Answer:</u> The new extended hours of 8.30am to 5.30pm showed a modest improvement, which was a start. Phone traffic was being monitored to establish which times people were trying to contact the Council, with the aim of making services available at times when people wanted to use them. • The Downton Library was suggested as a possible location to site a customer access kiosk, however it was also noted that the opening hours of the library had recently been cut so would limit the opportunity for people to access the service. <u>Answer:</u> If the library was chosen as the site for the kiosk, there would be an option for local people who had a library membership to gain access to the kiosk out of library hours, by swiping their library membership card. • How would the home visit appointments be organised to make the best use of officers time. <u>Answer:</u> Discussions with other teams such as Environmental Services had taken place to establish how they currently provided the home visit service. Further consideration was ongoing. • A single officer entering into someone's house could be quite a dangerous thing. <u>Answer:</u> The Council already delivered over 75% of its face to face services in people's homes, and had built up a body of experience of the practice. In addition to this the Council was currently creating a database containing details of customers who may be considered more of a risk to visit. <p>Councillor McLennan noted that with the new proposals, it would be possible for a benefit officer attend people in their own home, which he felt would greatly</p>

	<p>improve the service. He urged Parishes to spread the word about the new service.</p> <p>Councillor Thomson informed the Board that one option which was available to Community Areas was to have a video link installed in a kiosk. This could be used by the community as an alternative to travelling into Salisbury to attend an appointment in person. Meetings could be arranged to take place with relevant officers via the video link without having to leave the Community Area, providing local community access to a wide range of services.</p> <p>Tom Bray, Community Area Manager highlighted the problem faced by the Southern Wiltshire Community Area, in that as the area was spread out and does not have a hub town or village, it would be difficult to establish one site alone which would be accessible by the whole community area.</p> <p>The DVD could be viewed on YouTube at: http://www.youtube.com/watch?v=6pl1aAp6364</p> <p>Further Enquiries to: John Rogers, Head of Customer Access, Department: Customer Services</p> <p>Direct Line; 01225 756191 E-mail: john.rogers@wiltshire.gov.uk</p>
9.	<p><u>Updates from Partners</u></p> <p>Wiltshire Police Authority As a member of Wiltshire Police Authority, Councillor Britton gave a presentation to the Board. During this time Councillor Randall acted as Chairman.</p> <p>Some of the points covered were:</p> <ul style="list-style-type: none"> • WPA would need to make £15 million in savings over the next four years. • In four years time the Force would be likely to have 150 fewer officers and 200 fewer staff. • It was WPA's responsibility to ensure that Wiltshire continued to have an effective and efficient police service. <p>The top priorities:</p> <ul style="list-style-type: none"> • No plans to reduce frontline local policing – that means the numbers of officers on patrol and responding to emergency calls would stay the same. • Neighbourhood Policing Teams would also remain untouched • So, in finding the savings WPA were committed to: <ol style="list-style-type: none"> 1. Keeping local officers on patrol and keeping the public safe.

2. Responding promptly to emergency 999 calls.
3. Ensuring that general enquiries and non urgent calls were dealt with to an acceptable standard.

Other commitments included:

- WPA would seek out extra Special Constables with the powers of regular officers, and more Volunteers to provide support.
- To make best use of new technology so officers stay on the beat. Examples include officers using hand held mobile devices when on the streets to access Force IT systems and control room staff being able to see where officers are via our Automatic Resource Location System (ARLS).
- WPA currently had an arrangement which include a helicopter police air ambulance, this would remain until 2014.

CLlr Britton urged people to take part in shaping the future of the Wiltshire Police Service by completing and returning one of the survey questionnaires, which had been handed out.

Councillor Britton added that there was a huge drive for regional procurement, where forces would get together to purchase motor vehicles and other equipment. This would eventually deliver big savings.

Councillor Britton reported that the government is progressing a Bill to abolish police authorities and replace them with elected police commissioners. The Association of Police Authorities is pressing government to rethink the idea because of the risk of politicising policing.

Inspector David McMullin highlighted the situation of the crime figures which had been circulated at the meeting and gave an update on the community area, some of the points he covered were:

- Out of the three PCSO's for the area, two had left Wiltshire Police within the past few months. One replacement had been secured, an officer called Luke Taylor who had previously worked on Bemerton Heath, in Salisbury.
- Henry Clissold in Alderbury had been working on the Anti Social Behaviour issue with other partnerships including the Housing department and other units at the Council to improve matters in the area.
- Tasking process – Inspector McMullin ran his own sector which enabled him to identify the priorities for the area, and then direct resources where most needed. He showed the Board his PDA handheld device and explained how it assisted in prioritising work.

Tony Nye, Youth Development Coordinator had three points to update on, they were:

- The young people had produced a 5 minute DVD which showed their activities and achievements over the past year (This DVD was shown before the meeting, at the back of the hall).
- The Leisure Credit Scheme was a system where the young people could get involved in a piece of work within the community to gain credits which could then be traded in against leisure activities. Tony urged parishes to consider the leisure credit scheme if they had any jobs that needed to be undertaken.
- Young people had been asked to review the work of the previous year and then to come up with plans for the forthcoming year. Three strands of work had evolved from the session, they were:
 1. That operating in a rural area with no dedicated youth centre meant that they had to make the most of the community facilities available. The service would continue to operate one night each in Old Sarum, Alderbury, Winterslow and Redlynch.
 2. Considering the geographical spread of the community area, young people said that they would like to come together with other young people from other areas to take part in activities.
 3. They wanted the leisure credit scheme to continue for 2011-12.

Tony asked the Board for their support of the proposed work for 2011-12.

The Chairman informed Tony that the project outlined appeared to be fully comprehensive.

Decision:

The Southern Wiltshire Area Board supported the work programme as detailed by the Youth Development Coordinator for 2011-12.

Laverstock and Ford Parish Council

Parish Councillor Virginia McLennan informed the Board that until recently the parish had been in receipt of a Street Cleansing Grant from Salisbury District Council (SDC), then Wiltshire Council, of £750 a year to assist in the cleaning up of the excess litter generated by the pupils of the three secondary schools along Church Road.

The parish had since been informed that the grant was no longer available. Having approached the schools with the problem, the schools informed the Parish Council that they were unable to demand that their pupils pick up any litter and were not forthcoming with any solution or commitment to solve the problem.

The Parish Council had provided extra litter bins along Church Road, but now felt that even more bins would be considerably expensive to install and empty and as a result was not the way forward.

The Parish Council asked the Board to take up the issue with the Council so that

the street cleansing scheme to be reinstated to aid the cleanup of Church Road, so that it matched the rest of the village.

Graeme Hay, Head of Service – Local Highways and Streetscene (South), confirmed that there had been a scheme under SDC which had come to an end a year previously. Wiltshire Council had tried to keep the scheme going and had found a small amount of money, but that money had now been used up. The issue has been entered onto the issue tracking system and officers will look at constructive ways to respond through engaging all relevant agencies.

Downton Parish Council had also written to the council with the same issue, it was their opinion that the funding was not a grant but a delegated power previously granted to them and since been taken away.

Winterslow Parish Council had organised an annual village clean up for four years running, which had proved to be very successful.

Councillor McLennan informed the Board that Laverstock and Ford Parish Council also carried out a periodic litter clean up of the village, however the litter problem did not occur in other areas of the village, only in Church Road, outside the schools.

Councillor Thomson asked Graeme Hay to provide him with the details of the scheme, so that he could discuss the matter with officers; however it seemed like a prime example of an issue which would require more than one person to find a resolution. A cross agency meeting involving the police, the schools, the parish council and Wiltshire Council would need to be arranged with various parties to find a way forward.

The Youth Services should also be involved to work with the young people on the issue.

Decision

A cross agency meeting would be scheduled to discuss the litter problem on Church Road, Laverstock.

Cabinet Member Update

Councillor John Thomson gave an update which included the following points:

- WC currently provided in home services to 19,000 people across Wiltshire.
- In 1972 the budget for social services across Wiltshire was £652,000 the budget now was £160 million, with Wiltshire Council aiming to increase that by another £50 million over the next four years.
- There would be an investment of over £200 million in places for Extra Care Provision.
- 5 new Dementia Care Homes would be built across Wiltshire.
- Multiple care teams would be brought together to provide a single

	<p>service, resulting in patients receiving one visit in a day rather than several by different people.</p> <ul style="list-style-type: none"> • Maintenance of libraries presented a big challenge for the Council, with the help of local volunteers, service provision at libraries could be shaped around local need and libraries could be used for youth clubs and other activities. <p>Councillor Thomson felt that it was important for Cabinet members to visit all areas of Wiltshire to gain a fuller picture of the issues arising in the varied and diverse communities within the county.</p>
10.	<p><u>Your Local Issues - Mini workshop</u></p> <p>Issue no. 741 Crossing of A36 Clarendon/Petersfinger. Councillor Devine had been informed that the Highways Agency were not planning to carry out the works on a new crossing at A36,Petersfinger in 2011/12 or 2012/2013 which he felt was unacceptable. He would continue to lobby on this issue by taking it to John Glenn MP.</p> <p>Councillor Devine asked the Board to support the project being pushed forward.</p> <p><u>Decision</u> The Southern Wiltshire Area Board supported the bid for a crossing to be provided on the A36 at Petersfinger.</p> <p>Issue No. 404 – School Traffic Problem in Laverstock Councillor McLennan gave an update on the progress of the project.</p> <ul style="list-style-type: none"> • Funding was virtually secured for the London Road end. • Resurfacing to the Road and drainage improvements underway. • The new development on the London Road would provide a contribution to the walkway entrance to the park and ride. • Wiltshire Council were working with the schools on the design and layout of the parking on the school site.
11.	<p><u>Street Light Switch Off Proposal - Laverstock & Ford PC</u></p> <p>The Board considered the proposal from Laverstock and Ford Parish Council to switch off street lighting between 24.00hr and 05.30hrs at the identified location which had been consulted upon locally and technically assessed by Highways.</p> <p><u>Decision</u> The Southern Wiltshire Area Board approved the proposal from Laverstock and Ford Parish Council as set out in the officer report.</p> <p>Action: Tom Bray</p>
12.	<p><u>Community Area Grants and Performance reward Grant</u></p> <p>Community Area Grant Scheme</p>

The Board considered four applications for funding from the Community Area Grant Scheme. The Chairman invited applicants present to speak in support of their project, after discussion the Board Members voted on each application in turn.

Decision

That Coombe Bissett & Homington Parish Plan Steering group was awarded a total of £260 towards their project in the initial stages of preparation of the Parish Plan, with £210 of the funds to be released this financial year of 2010/11 and the remaining £50 of funds to be released in 2011/12 as the printing aspect of the project would not be required until later in the year.

Reason

The application met the Community Area Grants criteria for 2010/11 and demonstrated a direct link to the Community Plan 2010-12.

Decision

That Winterslow Village Design Statement Group was awarded £869 towards resources for the VDS.

Reason

The application met the Community Area Grants criteria for 2010/11 and demonstrated a direct link to the Community Plan 2010-12.

Decision

That Whiteparish Village Hall Committee was awarded £950 towards their project to repair the hall roof.

Reason

The application met the Community Area Grants criteria for 2010/11 and demonstrated a direct link to the Community Plan 2010-12. The repair work would improve the facility for its users, helping to maintain a valuable community asset until the new one was built.

Decision

That Landford parish Council was awarded £350 towards their project to purchase and install a projector in the village hall.

Reason

The application met the Community Area Grants criteria for 2010/11 and demonstrated a direct link to the Community Plan 2010-12.

Action: Tom Bray

Performance Reward Grant Scheme

The Board considered one application to endorse an initiative for funding from the Performance Reward Grant Scheme. A report detailing the bid from the Old Sarum Community Room (OSCR) Management Committee was circulated by the Community Area Manager.

	<p>Councillor McLennan spoke in support of the project as the local member. He thanked Councillor Thomson for his recent visit to the Old Sarum Community Room, where he had taken part in discussions with others to find ways of Wiltshire Council making use of the facility. Councillor Thomson had suggested that WC could make use of some of the upstairs rooms and pay some of the rent to reduce the amount of rent the OSCR would be eligible for.</p> <p>Councillor McLennan asked the Board to note its recognition and gratitude for his involvement in the project.</p> <p><u>Decision</u> The Southern Wiltshire Area Board supported the bid for funding from the Performance Reward Grant Scheme for funds towards staffing and training at the Old Sarum Community Room.</p> <p><u>Reason</u> <i>The funds would cover 6 months part time staff costs, capacity building training for local volunteers, community events and initiatives in order to build a cohesive group who could then manage and improve the community facility.</i></p> <p>Action: Tom Bray</p> <p>Tom Bray, Community Area Manager, gave an update on the grant situation to date. The Southern Wiltshire Area Board had managed to award the entire grant budget for 2010/11, which was a great achievement.</p> <p>He went on to say that it would be important to use the funds for 2011/12 in the best way available to make the money stretch and help as many projects within the community area as possible.</p>
13.	<p><u>Evaluation and Close</u></p> <p>People were asked to take part in an electronic evaluation of the meeting using the handheld voting panels.</p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

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The Southern Wiltshire Area Board

The Big Society, Localism and what it means for Southern Wiltshire

**Wednesday 20 April 2011
Winterslow Village Hall
6.00pm for 6.30pm**

- ✓ **We will look at how the Council plans to develop its own local arrangements through the Area Boards**
- ✓ **Changes for public and voluntary services**
- ✓ **Government plans to give local people more of a say over the future development of the places where they live.**

Everyone welcome!

More info: Southern Wiltshire Community Area Manager – tom.bray@wiltshire.gov.uk www.wiltshire.gov.uk/areaboard

Southern Wiltshire Area Board 7 April 2011

Item No.05

Chairman's Announcements

Localism Bill - Proposed Changes to Arrangements Governing the Conduct of Councillors

The Government's Localism Bill, published on 13 December 2010, makes significant changes to the current arrangements governing the conduct of councillors in Wiltshire. The proposals in the Bill include:

- removing the requirement for councils to adopt a national code of conduct for councillors;
- abolishing Standards for England, the national body responsible for overseeing the current standards regime in England;
- introducing new arrangements for the registration and declaration of personal interests, backed by the criminal law;
- giving councils a duty to promote and maintain high standards of conduct by councillors;
- enabling councils to adopt a voluntary code of conduct.

Councils, including unitary, town, parish and city councils will be expected to establish a committee to oversee the council's arrangements for promoting and maintaining high standards of conduct.

We will be monitoring the Localism Bill as it proceeds through Parliament. The Bill is expected to become law in the Autumn 2011. Further details on the arrangements will be provided in regulations.

In the meantime the current arrangements for standards, including the local assessment, consideration and determination of complaints under the model code of conduct adopted by councils, will continue to apply. We anticipate that the new arrangements will not come into effect until the Spring 2012.

We will be providing updates on the progress of this legislation to towns, parish and city councils.

If you need any further information on this matter please contact:

Ian Gibbons, Solicitor to the Council and Monitoring Officer
01225 713052 E-mail ian.gibbons@wiltshire.gov.uk; or

Nina Wilton, Head of Governance and Deputy Monitoring Officer
01225 713078 E-mail nina.wilton@wiltshire.gov.uk

Southern Wiltshire Area Board 7 April 2011

Chairman's Announcements

Library Service Review

The Wiltshire Library Service Review has culminated in a decision by cabinet on 25 January to accept the proposals outlined in the Library Service review paper.

A summary of the proposals is available in the document provided tonight which has section for comments that can be completed and returned to the council.

The proposals include inviting members of the community to get involved in volunteering in their libraries and the document has a reply section for those interested to get in touch.

The key points for libraries in this area are:

- All mobile library stops will continue to operate
- Downton library opening hours will be reduced from 26 to 14 hours a week
- New self service technology will be introduced to all libraries to improve efficiency and help communities extend library opening hours through support from volunteers, who will be trained and supported by Wiltshire library staff

Chairman's Announcement

Southern Wiltshire Area Board

Proposed changes to bus services

As a result of significant reductions in local authority funding, and the Government's insistence that a high proportion of the savings are achieved in the first year, Wiltshire Council has had to make difficult decisions in setting its budget for the 2011/12 financial year. However, due to efficiency and procurement savings of £850,000 and the use of additional income from car parking to help fund bus services, it has been possible to limit to £600,000 the amount that has to be found from making changes to bus services. This puts us in a much better situation than many of our neighbouring authorities.

The proposed changes have been identified according to the Council's published Guidelines for funding of supported services, which were the subject of recent consultation as part of the third Local Transport Plan. The intention behind the proposals is to minimise the impact on users as far as is possible, by spreading the changes across the county and withdrawing services or journeys where alternatives are available, or which are relatively poorly used or expensive to run per passenger carried.

The main changes affecting the Southern Wiltshire Community Area are;

- Service r6 (Laverstock- City Centre) – withdrawal of journeys on Saturday mornings before 7.50am; withdrawal of Sunday evening buses after 5.00pm
- Service 89 (Winterslow – Salisbury) – reduction in frequency of the service from hourly to every two hours, between the hours of approx 9.30am and 3.30pm
- Service 63A (Salisbury – Porton – Winterslow) - withdrawal of the late evening bus that currently runs from Salisbury to Winterslow at 2310 on Fridays and Saturdays
- Service 34 (Salisbury – Romsey) – withdrawal of the late evening buses that run from Salisbury to Alderbury and Whaddon at 2143 and 2343 on Fridays and Saturdays
- Service X7 / X71 (Salisbury – Southampton) – withdrawal of the service on Sundays
- Service X3 (Salisbury – Fordingbridge – Bournemouth) – withdrawal of evening journeys after approx 8.00pm on Mondays to Thursdays and on Sundays

Although we have to make the required saving, we are confident that the proposals represent the best way of achieving this with the minimum of hardship. Nevertheless, we recognise that changing bus services will inevitably have an impact on users, and want to give communities the opportunity to respond if they are aware of particular difficulties that will result. It may be possible in some cases to fund a limited alternative service, or to help local people develop community transport solutions.

A letter has been sent to all town and parish councils explaining the proposed changes, and asking for feedback. The changes in the Salisbury area will be implemented on 6 June, to coincide with other revisions to services in the south of the county, and because of this, responses are requested by 15 April so that there is the opportunity if necessary to investigate alternative provision before the changes are implemented. Replies should be sent to ian.white@wiltshire.gov.uk in the Council's Passenger Transport Unit.

Briefing for Wiltshire Local Area Boards

About Great Western Hospitals NHS Foundation Trust (GWH)

Great Western Hospitals NHS Foundation Trust (GWH) currently provides hospital services to approximately 340,000 people in Swindon, parts of Wiltshire, Oxfordshire, Gloucestershire and West Berkshire.

The Trust employs 3,300 staff and has an annual turnover of £200m per annum. Each year over 400,000 people are seen or treated at the hospital and in clinics in the local community.

The services provided by GWH are commissioned primarily by NHS Swindon and NHS Wiltshire.

- NHS Swindon has a budget of £309m per annum and spends £103.5m of that with GWH.
- NHS Wiltshire has a budget of £664m per annum and spends £48.3m of that with GWH.

As a Foundation Trust the Trust is a membership organisation accountable to local people who influence the direction of the organisation through a Council of Governors. The Council of Governors also act as the link with the 10,000 plus members (including many from across Wiltshire).

Background to the merger of Wiltshire Community Health Services (WCHS) with Great Western Hospitals NHS Foundation Trust (GWH)

Last summer the Government issued a White Paper making many changes to the way the NHS is organised. Amongst these changes was the abolition of PCTs (by 2013) and putting responsibility for commissioning health services with GPs through GP Consortia.

Another change was an initiative called Transforming Community Services (TCS). As part of the TCS programme, in preparation for the PCTs abolition, by 1st April 2011 PCTs will no longer be able to provide community services. Across the country this has led to PCTs to begin looking at different approaches to commissioning community health services.

Some PCTs are transferring their provider arm into a Social Enterprise (such as NHS Swindon), whilst others like NHS Wiltshire, through a managed process, invited existing NHS providers to submit proposals to run these services.

As an existing provider GWH chose to bid to run all of the services currently provided by Wiltshire Community Health Services (WCHS) – the provider arm of NHS Wiltshire.

Following a competitive process, in November 2010 the Trust was selected as the preferred bidder for the following services:

- Maternity – which includes community maternity services across Wiltshire and parts of Bath and North East Somerset plus hospital maternity services at the Royal United Hospital in Bath.
- Children's & Young Peoples services
- Adult services (which includes primary health care teams and community hospitals)

In general the contract to manage these services is for three years, after which time the newly established GP Consortia could decide to retender these services (*a more detailed list is provided in the appendix*).

The Trust felt there were real benefits to patients in providing community and acute care. It is one of the things the Council of Governors and Trust members have sought – they want patients to be able to access seamless care regardless of organisational boundaries.

The Trust was also keen to take this unique opportunity to work more closely with community colleagues, building much stronger links with GPs and colleagues in social care which is absolutely essential to the success of the changes being made in the NHS.

Subject to the approval of Monitor, the Independent Regulator of Foundation Trusts these services will become the responsibility of GWH from June 2011.

Following the merger:

- The partnership between GWH and WCHS will provide NHS care to 750,000 people.
- Patients and services users of the combined organisation will come from an area spreading from Somerset to Oxfordshire
- Between the acute hospital and the community the Trust will be responsible for around 9,000 births a year. 4,000 births at GWH and 5,000 births in the community and at RUH in Bath. This will make GWH NHS FT one of the largest maternity providers in the country.

Next steps

Our main focus is ensuring the safe transfer of these services and to ensure staff are transferred smoothly under the management of the GWH.

Patients will not notice changes to services when the merger takes place as there is no intention to move services or change where staff work – patients will still receive treatment in the current locations.

However, like every other public sector organisation, the Trust will need to change how services are delivered over time to keep up with changing technology, cope with rising drug costs, an ageing population and rising expectations. The national policy also is for more care to be provided outside hospital in convenient locations. In the future some of the services currently provided in acute hospitals will move into the community over time and services in the community will also need to adapt to meet changing needs.

During the summer the Trust will be talking to stakeholders about how services should look in the future so that local people continue to receive the best possible service within the funding available.

Ends

Should you require any further information on the merger please contact:
Kevin McNamara, Head of Marketing and Communications, on 01793 604676
Kevin.mcnamara@gwh.nhs.uk

Appendix

A contract will be agreed between NHS Wiltshire and GWH for the provision of community services with differing contract lengths depending on the services:

Three-year contract:

- Maternity services currently provided by WCHS, which includes provision of maternity care in Bath and North East Somerset, parts of Somerset, South Gloucestershire and large parts of Wiltshire. *It **does not include** maternity services which are commissioned by NHS Wiltshire from Salisbury NHS Foundation Trust.*
- Neighbourhood teams covering the whole of Wiltshire
- General medical inpatient services at Chippenham, Warminster and Savernake Community Hospitals
- Stroke Unit at Chippenham Hospital
- Minor Injury Units in Trowbridge and Chippenham
- Continence services
- Podiatry services
- Dietetics
- Tissue viability service
- Orthotics
- Musculo-skeletal physiotherapy
- Outpatient services
- Diabetes
- Respiratory Services including Post-Acute Care Enablement (PACE) and Chronic obstructive pulmonary disease (COPD)

Two-year contract:

- Services for Children and Young People, including Health Visitors
- Children's Continuing Health Care
- Prison health
- Wheelchair service
- Community Dental Service including Dental Access service provided across Wiltshire and Swindon
- Community Team for People with Learning Disabilities

Southern Wiltshire Area Board 7 April 2011

Chairman's Announcements

Digital Inclusion

Wiltshire Council's business plan for 2011-15 has prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users is a key area. The Council has set the ambitious target of enabling 85% of all premises to be able to access superfast broadband (possibly 95% with additional funding) and for all premises able to receive standard broadband by 2015.

To help understand existing coverage and the requirements for the future, Wiltshire Council will be launching a superfast broadband survey for home and business users between 26 April and 3 June. This will allow people to say what types of services they can currently access over internet and how well their service performs. The survey will also ask about their views for getting superfast broadband in their community the future. This information will allow the Council to better understand the demand for this service and where it will need to prioritise investment.

The council is keen to get as many responses as possible to help inform its rollout plans over the next 4 years.

The survey will be available on-line and also available as a printed document. Details are available from:

www.wiltshire.gov.uk/digitalinclusion

Printed versions can be requested by calling and asking for the digital inclusion survey from the start date of the survey - 0300 456 0100

Results of the survey will be shared on the Council web site in July, via the same link.



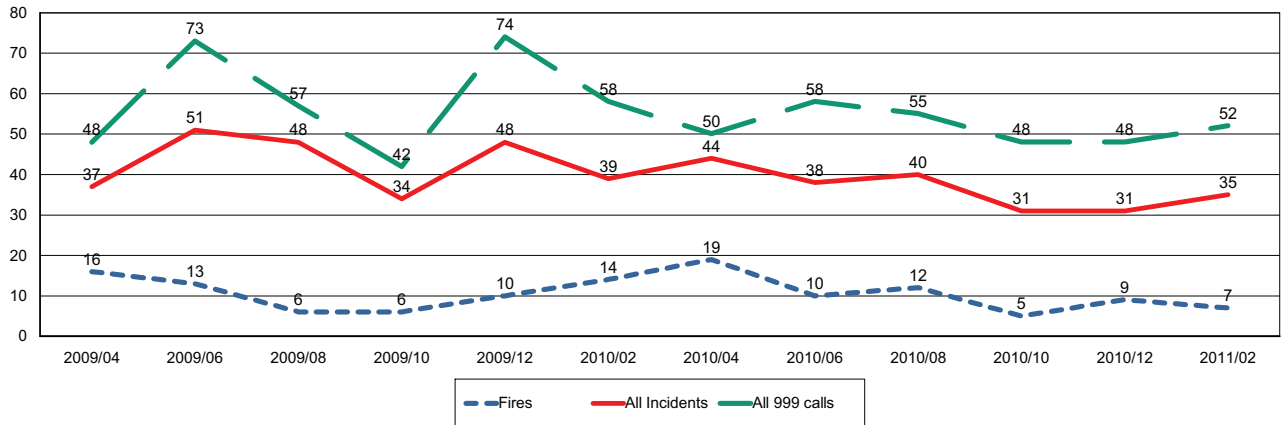
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

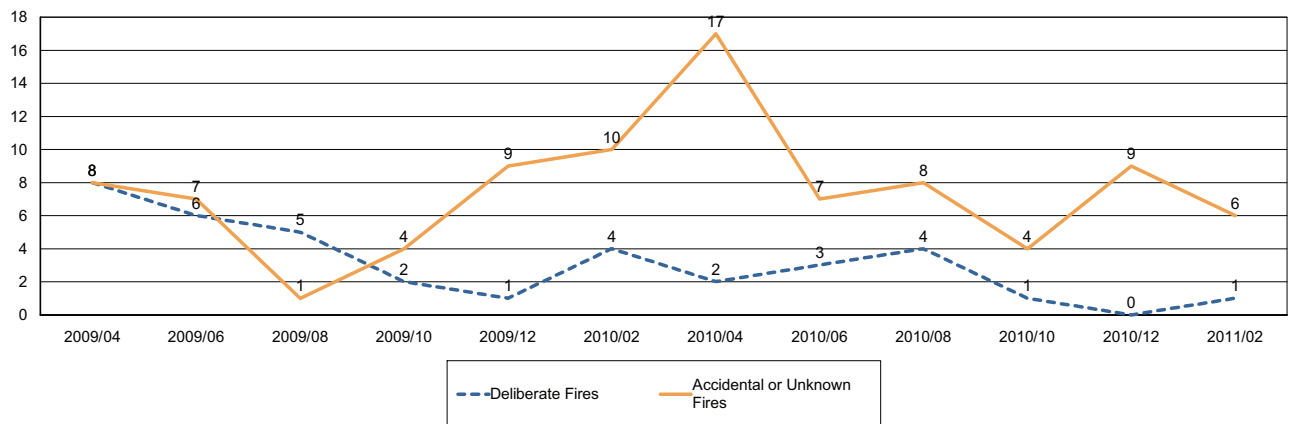
Report for Southern Wiltshire Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including February 2011. It has been prepared by the Group Manager for the Board's area.

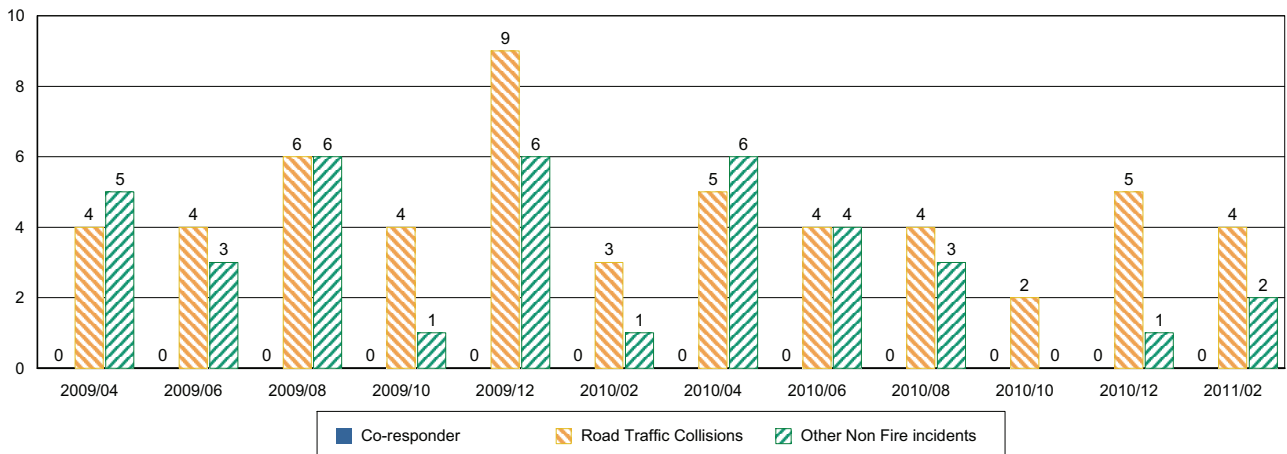
Incidents and Calls



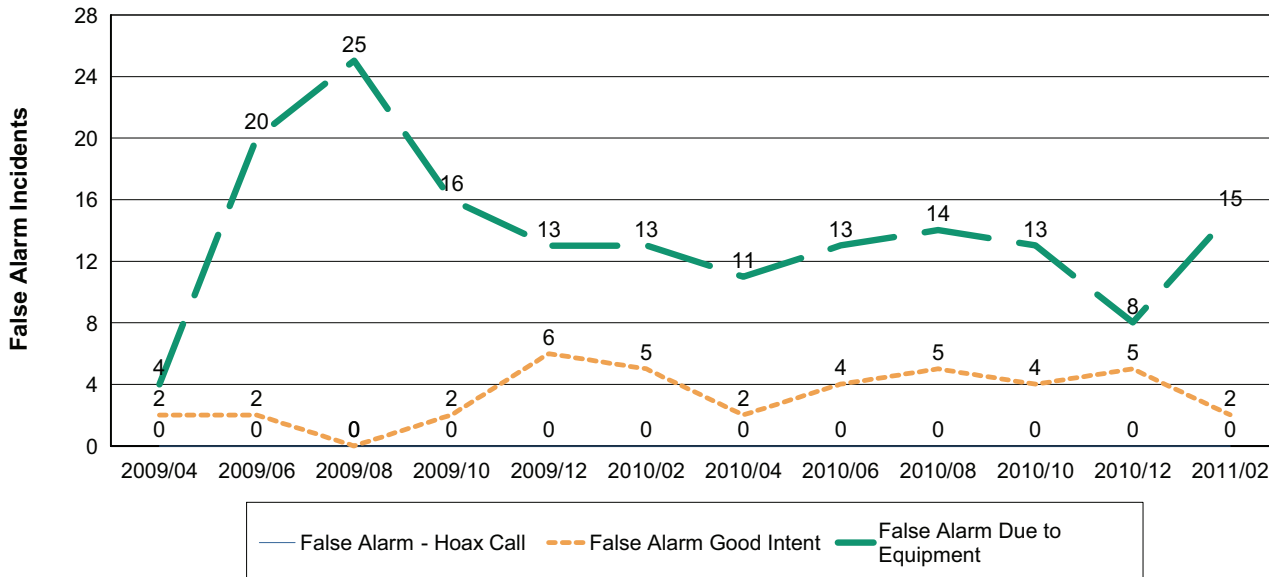
Fires by Cause



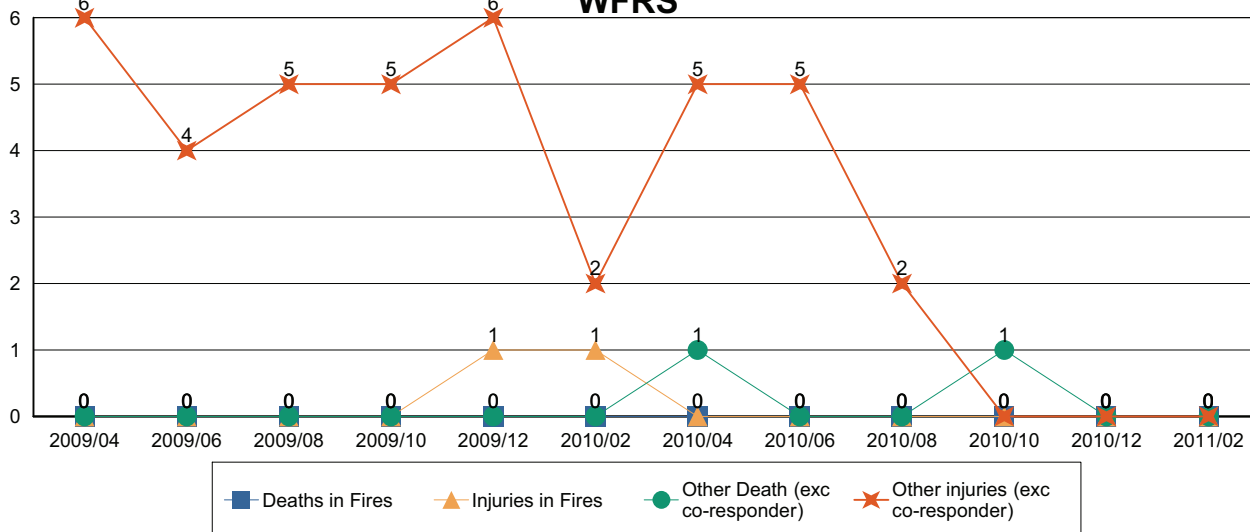
Non-Fire incidents attended by WFRS



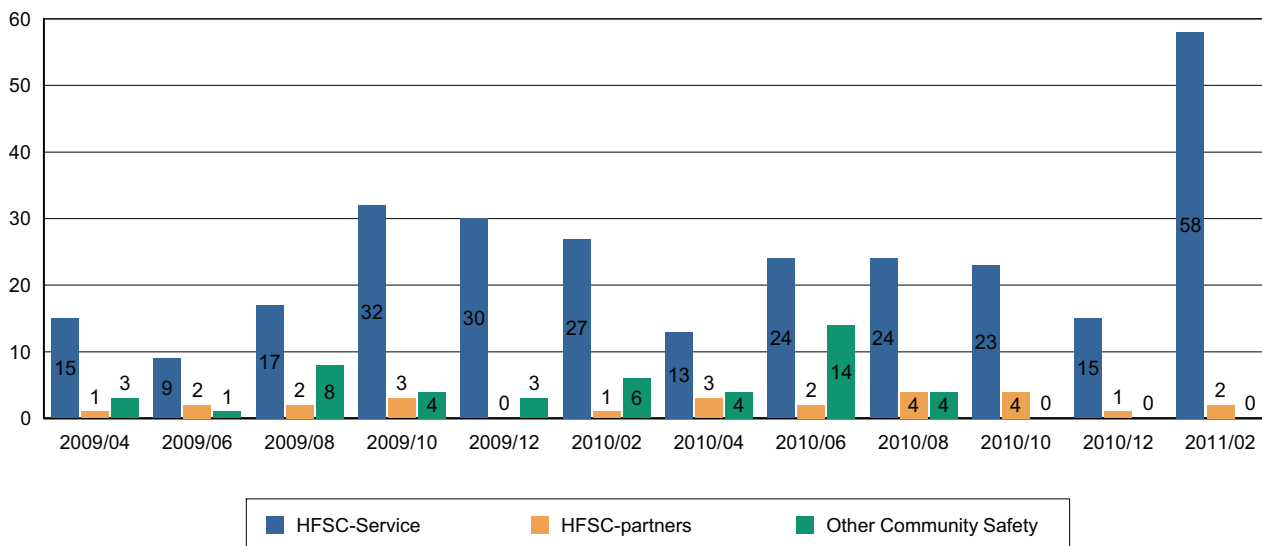
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**Crime and Community Safety Briefing Paper
Southern Wiltshire Community Area Board
Morgans Vale Village Hall
7th April 2011**



1. Neighbourhood Policing

Team profile:

Team Leader

T/ Sergeant 1960 Dean Garvin

Alderbury/Laverstock

Police Constable 1594 Henry Clissold
PCSO 6099 Kim Weston

Downton

Police Constable 1157 Matt Holland
Police Constable 655 Fritz Macaulay
PCSO 6237 Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

Alderbury and Laverstock: Anti-Social Behaviour
Downton: Anti-Social Behaviour in Moot Lane
Coombe Bissett and Homington: Setting Up Community Speed Watch

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Angus Macpherson

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

CRIME & DETECTIONS (Mar 2010 – Feb 2011) compared to previous year

ALDERBURY	CRIME				DETECTIONS	
	MAR 2010 - FEB 2011 cf previous year				MAR 2010 - FEB 2011 cf previous year	
	2009/10	2010/11	+ / -	% Change	2008/09	2009/10
Violence Against the Person	94	70	-24	-25.5%	50.0%	52.9%
Dwelling Burglary	46	37	-9	-19.6%	17.4%	13.5%
Criminal Damage	96	93	-3	-3.1%	14.6%	4.3%
Non Dwelling Burglary	114	104	-10	-8.8%	5.3%	2.9%
Theft from Motor Vehicle	63	55	-8	-12.7%	6.3%	3.6%
Theft of Motor Vehicle	16	12	-4	-25.0%	12.5%	33.3%
Total Crime	641	602	-39	-6.1%	17.6%	14.6%

County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 3rd (out of 15) for Violent Crime

Anti-Social-Behaviour – reported incidents

1 st Jan – 31 st March 2010	1 April – 30 June 2010	1 July – 30 Sept 2010	1 st Oct – 31 st Dec 2010	Yearly Average
110	147	129	131	129.3

David McMullin
Sector Commander
Salisbury City & South Rural

Report to	Southern Wiltshire Area Board
Title of Report	Community Issues Update– Area Board Meeting 7 April 2011

Purpose of Report

To update the board on the issues **in progress** since the last meeting in February 2011.

1. Overview of the issues IN PROGRESS on the online system:

ID	Issue	Issue Location	submitted
1531	Waste collection days for south not on website	Southern Wiltshire	09/03/2011
1471	Withdrawal of litter grant and litter in Laverstock	Laverstock	02/02/2011
1440	Speeding on A338 between Downton and Matrimony Farm	Downton	12/01/2011
1338	Pot-holes and road break up in Grimstead	Grimstead	31/10/2010
968	Speed limit reduction on Hamptworth Road	Hamptworth	08/05/2010
911	Drainage in Ford	Ford	16/04/2010
741	Crossing of A36 at Clarendon/Petersfinger	Clarendon Park	11/02/2010
584	Water run-off from The Whiteway Pitton	Pitton	19/11/2009
404	School traffic problems in Laverstock	Laverstock	14/10/2009

2. Updates for the above issues:

Full details on the issues are available online www.wiltshire.gov.uk/southernwiltshireareaboard, and then click on issue tracking. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

3. To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on “report an issue in your community now”.

Tom Bray, Community Area Manager
01722 434252
tom.bray@wiltshire.gov.uk

Report to	Southern Wiltshire Area Board
Date of Meeting	7 April 2011
Title of Report	Performance Reward Grant

Purpose of Report

To ask Councillors to consider their support for an application seeking Performance Reward Grant Scheme funding.

1. Wiltshire Police - Smart Water Detection Torches (500) - £25,000

See application attached.



Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>All Wiltshire community areas</i>	
Form submitted by (contact for all queries)	<i>David J Budd, Crime Prevention Office on behalf of Wiltshire's Neighbourhood Watch Schemes c/o Wiltshire Police Community Affairs Department David.budd@wiltshire.pnn.police.uk 01225 794659 Mobile 07966 818020</i>	
Name of initiative	<i>Crime Detection through Ultra Violet scanning</i>	
Brief Description of Initiative	<i>As a joint initiative with Smart water technology Limited Wiltshire Police have offered members of Neighbourhood Watch schemes across the county Smart water property marking kits at a discounted price. Smart water kits are individually unique and provide a direct link between the property marked and the lawful owner. To be effective the Police require the facility to scan items for property marking such as Smart water or Selecta DNA. The purpose of this initiative is to seek funds for the purchase of UV scanning torches for issue to Police Officers on operational duties.</i>	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	x
	Improving affordable housing	
	Lives not services	
	Supporting economic growth	
	Safer communities	x
	Protecting the environment	
	Action for Wiltshire – combating the recession	x
	Improving outcomes for Children and young people	
Amount of funding sought	<i>£20,000</i>	
What will this money be spent on?	<i>Purchase of 500 x UV3C Twin Task Torches</i>	
Is planning permission required?	<i>Not required</i>	
Have quotes been obtained? Yes	<i>There is only one quote as this is the only company with which Wiltshire Police deal that supply these items. Having</i>	

	<i>purchased some of these items from this company in the past I am satisfied with their reliability and that they are fit for purpose. Value of quote £ 17,225 plus VAT (rising to 20% in Jan 2011).</i>
<p>Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.</p>	
<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p><i>By providing the tools to aid a positive Policing response to crime.</i></p> <p><i>Torches will be issued to operational Police Officers to enable them to deploy Ultra Violet light when scanning persons, vehicles and property stopped or seized for the purposes of detecting Smart water/selecta DNA or other property marking means. In conjunction with the application o Smart water or selecta DNA this will enable officer to identify property that may be stolen, apprehending the offenders and allowing the property to be returned to the rightful owners.</i></p>
<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<p><i>Crime affects us all in one way or another and this initiative allows local police officers to reduce the fear of crime through an increase in detections</i></p>
<p>How will you know you have been successful?</p>	<p><i>It will be possible to monitor the success through statistics of crimes detected as a result of Police officers using the scanning torches when doing search warrants, attending scenes of crimes and during routine checks of persons, vehicles and property. Success can also be measured against a reduction in acquisitive crime.</i></p>
<ul style="list-style-type: none"> • How will you measure the impact? (may have more than one measure) 	<ol style="list-style-type: none"> 1. <i>A decrease in peoples fear of crime</i> 2. <i>An increase in the public confidence in Wiltshire Police</i> 3. <i>Furthering the aim of Wiltshire Police in making Wiltshire the safest county in the country</i>
<ul style="list-style-type: none"> • What is your improvement target (s), and when do you expect to achieve this/these? 	<p><i>The target would be an increase in detections of acquisitive crime and also a decrease in the number of crimes committed. The time scale is difficult to quantify</i></p>

<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative?) 	<p><i>The torches will be issued to operational officers and will remain an ongoing commitment.</i></p> <p><i>At present this is a one off funding however it is hoped that further funding can be found to purchase more crime Prevention/detection aids in the future.</i></p>
Who will benefit from this initiative?	<i>Potentially this initiative will benefit all the residents across Wiltshire who will hopefully see a decrease in acquisitive crime and a higher detection rate of those crimes that do take place.</i>
Confirm no unfunded commitments from this initiative	<p>Please delete the statement that does not apply:</p> <p>1. I confirm that there will be no unfunded financial commitments arising from this initiative</p>
Will ongoing maintenance of premises/equipment be necessary?	<i>If 'Yes' please indicate how this will be funded/who is responsible No</i>
What are the key risks to success and how will these be managed?	<i>There would appear to be no risks.</i>
Who will manage the initiative	<p><i>David J Budd</i> <i>Crime Prevention Office</i> <i>Wiltshire Police</i> <i>Community Affairs Department</i> <i>David.budd@wiltshire.pnn.police.uk</i> <i>01225 794659</i> <i>Mobile 07966 818020</i></p>

Signed:

Chairman of Area Board

Dated:

NB: It is the responsibility of the Area Board to ensure that:

- bids are robust and well-founded**
- public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel**
- the initiatives are managed well to achieve the benefits and that performance improvement is reported**

Report to	Southern Wiltshire Area Board
Date of Meeting	7 April 2011
Title of Report	Community Area Grants and Performance Reward Grant

Purpose of Report

To ask Councillors to consider an application seeking 20011/12 Community Area Grant Funding:

1. Pitton Village Tennis Club - £1,376

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. We can signpost groups to the Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Southern Wiltshire Area Board has been allocated a 2011/2012 budget of £41,036 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £-7. This leaves a total budget of £41,029 for the 2011/2012 financial year. The amount spent so far this year is £50 leaving £40,979 up to March 2012.
- 1.6. A decision was made that from 2010/2011 and thereafter paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Southern Area Community Plan 2004 – 09• Southern Wiltshire Community Plan 2010 - 2015
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be at least 6 more rounds of funding during 2011/12, including this meeting. The deadline for submitting applications to the Community Area Manager is about 4 weeks prior to the meeting. For the actual date see:
www.wiltshire.gov.uk/southernwiltshireareaboard

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£1,376** have been received for this meeting.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

8. Grants

Ref	Applicant	Project proposal	Funding requested
SW01/11	Pitton Village Tennis Club	Repair tennis court service	£1,376

Officer recommendation: Refuse due to available funds in reserves

- 8.1.2. Application meets grant criteria 2011/12
- 8.1.3. Application demonstrates a direct link to the Community Plan 2010 – 15
- 8.1.4. This project is to fund repairs to the court to offset the need to resurface for another 8 years. The total project cost is £2,826 and they require from the Area Board £1,376. The court was resurfaced 8 years ago and now needs this repair work as membership has declined in the last year. It is envisaged that this work will improve the membership once more.
- 8.1.5. The Club have free reserves of £7,438 which is set aside for future resurfacing. The Club would like to safeguard these funds so that they can meet the costs of a completely new surface when required, likely to be in 8 – 10 years.
- 8.1.6. As the Club makes a surplus year on year, although it fell last year, the club can raise its own funds to cover the up keep of the court. As is seen by the accumulated surplus of £7,438. This is the reason for the recommendation.
- 8.1.7. The Area Board recognises the need to support valued local facilities and should be concerned if membership continues to decline as promoting active lifestyles throughout the community area is very important.

Matters to consider:

- Surplus available to the Club
- This is a well used community facility which needs support
- Can the Parish Council help to support with funding the project in future?

- 8.1.8. If the Board does not fund this project then the Club would fund it from reserves.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
----------------------	--

Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Pitton Village Tennis Club		
Contact name	Matthew Judd		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Pitton Village Tennis Club requests help in funding the cleaning, re-furbishment and repainting of the existing tennis court surface in order to extend the life of the surface which will otherwise require costly replacement at a much earlier date.
Where will your project take place?	Pitton, South Wilts
When will your project take place?	Spring / Summer 2011
How many people will benefit from your project?	100 directly, others indirectly
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	'More facilities for teenagers' is one of it's 'Highest Priorities'. The development and maintenance of sports field facilities is another . Pages 4 and 21

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 The Culture and Leisure section (Section 10) sets as 'Actions' Create...facilities for our young (teenage) people and 'explore the possibility of a tennis court in Farley'. The tennis court in Farley is not going ahead, so the facility in Pitton, (the only public court) becomes even more important.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
 The tennis court was re-surfaced 8 years ago and now requires significant maintenance to prolong its life and to stop it becoming dangerous. Over the past year the court has become slippery and potentially dangerous when any moisture is present. The plan is to treat the surface with a moss killer and then pressure wash, followed by spraying a surface stabilising solution, repainting and court marking. The work we wish to carry out will postpone the requirement for re-surfacing for another 8 - 10 years. We have noticed a decline in membership of the club over the past two years and believe the re-furbishment of the court will attract new members - which in turn will secure more funds to make the future of the court financially secure.
 In the village we have a Primary school with 65 families represented and a Pre-School Nursery as well and we believe that these children should be able to play tennis in safe surroundings. This is vital in today's society where childhood obesity and related diseases like diabetes are on the increase. The Tennis Court allows for whole family entertainment which is outdoors, beneficial to all and great fun whatever the level of ability.

Any other information about your project.
 The club used to make a surplus of over £800 a year which has been transferred to a capital account reserved for funding the re-surfacing of the court when required. Running costs, including maintenance are usually paid for out of revenue funds. As well as the re-furbishment of the surface, work is required on the fencing surrounding the court. This fencing is 25 yrs old, and although serviceable at the moment, is likely to need replacing in the next 5 years. The club can only afford to undertake the surface re-furbishment by using capital funds put by for future re-surfacing. In the last financial year the surplus was reduced to £500 because of reduced membership and loss of interest earned so the club's ability to re-surface the court - in say 5 years time is now in jeopardy. If the club receives assistance in the funding of the re-furbishment, we believe we can attract new members and extend the period before re-surfacing is required, thus making the future of the court secure.

3 - Management

How many people are involved in the management of your group/organisation? 10
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 The club should be in a position to fund any future maintenance from its own funds.

If you were not awarded the full amount requested, what would be the impact on your project?

If the work is not undertaken, the court will fall further into dis-repair and membership subscriptions will fall. So not undertaking the work is not an option. If all the funds are not forthcoming, the club will use monies set aside for re-surfacing and hope that in the future, when re-surfacing is required, grants will be available to undertake that work. If grants are not available at that time, the court may have to be closed.

How will you know whether your project has made a difference in the community?

We will see the decline in membership reversed and the court being well used by the residents of Pitton and surrounding villages.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

We have asked Pitton and Farley Parish Council for R2 funds but there are none available.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31/12/2010

Month: December

Year: 2010

A - Total income:

£675

B - Minus total expenditure:

£163

Surplus/deficit for year: (A minus B)

£513

Free reserves held:

£7,438

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Cleaning and repairing	£780	Own fundraising/reserves	C	£1,450
	£			£
Painting	£1,254	Parish/town council		£0
	£			£
Polyurethane Coating	£792	Trusts/foundations		£0
	£			£
	£	In kind		£0
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£2,826	Total Project Income		£1,450

Total project income B	£1,450
Total project expenditure A	£2,826
Project shortfall A – B	£1,376
Award sought from Wiltshire Council Area Board	£1,376
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Barclays
Please give the title name of the organisations' bank account e.g. current	Pitton Village Tennis Club Current Account

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The tennis court is one of the few public facilities within the village. Membership of the club is open to all at very reasonable cost (see below). The court is accesible to wheelchair users.

b) How does your project work to promote inclusion, participation and good community relations?

It provides an outdoor sports facility that any age group can enjoy. Membership rates are kept to a minimum i.e. family membership £30 per annum or single membership £15 and members may play as often as they wish without further cost.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: M Judd

Date: 04/03/2011

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team

SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2011/12

Item No. 12

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items and Chairman's Announcements
23 Jun 2011	Cllr Jane Scott OBE	Coombe Bissett Village Hall	<ul style="list-style-type: none"> Election of Chairman and Vice/Chairman for 2011/12 Nomination of Representatives to Outside Bodies Questions for Cllr Jane Scott End of Life Care Older People's Accommodation Strategy Queen Elizabeth II Playing Field Initiative Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
25 August 2011	Cllr Keith Humphries	Alderbury Village Hall	<ul style="list-style-type: none"> Update on the New Waste and Recycling Collection Services Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
6 October 2011	Cllr Toby Sturgis	Pitton Village Hall	<ul style="list-style-type: none"> Matters Arising <p>Standard items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>

